

**Wayne County Fair Association, Inc.**  
**Board of Director's Meeting**  
**April 3, 2008**

President Frank Rochowiak called the April 3, 2008 meeting of the Wayne County Fair Association Board of Directors to order at 7:10 p.m. The Pledge of Allegiance was recited.

It was moved by Tom Busenbark with support by Mary Zellner to accept the agenda. Motion carried.

**Roll Call - Directors Present:**

Greg Barnett, Melissa Barnett, John Bizek, Tom Busenbark, Lee Hiveley, Dave Kucharczyk, Norm McFall, Paula Mullins, Millie Pirlot, Paul Robakiewicz, Frank Rochowiak, George Salajan, Kim Salajan, Leora Smith, Michelle Smith, Cindy St. Pierre, Steve St. Pierre, Cheryl Toms, Diane Tubbs, Darlene Wagner, Mary Zellner

**Directors Absent:**

None

A quorum was present.

**Members and guests present by documentation:**

Kim Busenbark, Linda Willman, Jeff Williams, Tiffney Tripp, Bob Boyer, Roxanne Mayville, Laurie Rivetto, Michelle Bazzell, Michelle Sidun, Marilyn Thomas, David Sauers, Holly Sauers, Sarash Kucharczyk, Sue Robakiewicz, Dannie Mullins

**People to be Heard:**

- The Fair Board was approached by Daniel, a Boy Scout from troop 231 to do a community project on the fairgrounds for his Eagle Scout project. His suggestion was to build flower gardens or rebuild picnic tables. It was moved by George Salajan with support by Millie Pirlot for Frank to work with Daniel to help him develop a project and submit a proposal at the next board meeting. Motion carried.
- Tiffney Tripp and Holly Sauers requested to use the fairgrounds for another Swap Meet. It was moved by Tom Busenbark with support by Paula Mullins to have a Swap Meet on June 21. Motion carried. It was moved by Millie Pirlot with support by John Bizek to use the June 21 Swap Meet money for the rabbit, goat, and sheep barn as needed. Motion carried.
- Dave Sauers reported that he had submitted the solar grant proposal.
- Farm Bureau Project Red is scheduled for April 23, 9:00 a.m. – 3:00 p.m. Much help is needed if you are available.

**Secretary's Report:**

All board of directors received the March meeting minutes to review prior to the April meeting. It was moved by Tom Busenbark with support by George Salajan to dispense

with the reading of the minutes. Motion carried. It was moved by Tom Busenbark with support by George Salajan to approve the March 2008 meeting minutes. Motion carried.

### **Treasurers' Report:**

The treasurers' report was distributed. It was moved by Tom Busenbark with support by Leora Smith to accept the treasurers' report. Motion carried.

Supplies are needed to open the office for the camping season. It was moved by Tom Busenbark with support by Leora Smith to order supplies for the office and bathrooms as needed. Motion carried.

### **Correspondence:**

- A letter was received by Kim Salajan requesting WCFA member names and contact information based on the Freedom of Information Act. The WCFA is a private non-profit organization and therefore the Freedom of Information Act does not apply. The WCFA member names are documented in the monthly meeting minutes as they are accepted into membership and their contact information is considered private information and therefore cannot be released. The letter also stated that there were membership dates that were incorrect. As stated in the January and February 2008 WCFA meeting minutes, once the appropriate documentation is submitted, the membership dates will be adjusted.

### **President's Report**

- Frank received a furnace for the Abbott Building. One of the community workers will be installing the furnace in order to fulfill his community service obligation.
- The Executive Board will be meeting with the Shriners on Friday to discuss possible fundraisers.
- Sears training went very well and Sears was very pleased. A special thank you to those who helped out.
- Frank and Mary went to the Campground convention. It was moved by Cindy St.Pierre with support by Carole Vandewalker to pay \$250 for membership with the Campground Association. Motion carried.
- George Usatelo is working on setting up Wi-Fi for the campground.

### **4H Report:**

- 4H Newsletter is available.
- 4H Children's Garden is scheduled for Saturday, April 26 from 12:00 p.m. – 4:00 p.m.
- Exploration Days information is available

### **Manager's Report:**

- Help is needed with storage both Saturday, April 5 and Sunday, April 6.
- Help is needed for:
  - April 12 – Lee will open at 8:00 a.m., and Frank will close at 6:00 p.m.
  - April 18 – Millie will open at 10:00 a.m., Greg will cover 8:00 p.m. – 11:00 p.m., and Dave will close from 11:00 p.m. – 2:00 a.m.
  - April 20 – Cindy will cover

- April 26 – Diana will cover 2:00 p.m. – 4:00 p.m. and Leora or Cindy will cover 4:00 p.m. – 8:00 p.m.
- April 27 – Michelle Smith will cover

**Standing Committees:** *Standing Committees with reports are listed below.*

**Advertising/Fund Raising:**

- Spaghetti Dinner is April 19. There will be a cookie and pie auction as well as a Chinese Auction. It was moved by Tom Busenbark with support by George Salajan to have a permit pulled to serve alcohol at the spaghetti dinner. Motion carried.
- A Spooktacular Committee meeting is scheduled for April 20 at 1:00 p.m.

**By-Lays Committee:**

A By-Laws Committee meeting is scheduled for April 13 at 3:30 p.m.

**Grounds and Improvements Committee:**

- Dave Sauers asked for permission to put a small garden in on the fairgrounds for the youth to take care of. It was moved by Mary Zellner with support by Dave Kucharczyk to allow Dave Sauers to put a small garden in the back near the pig barn. Motion carried.
- Quotes for creating a laundry room have been very high so an alternate solution is needed. It was moved by Leora Smith with support by Michelle Smith to use part of the women's restroom to create a laundry room. The budget for this project is not to exceed \$1,000. Motion carried.
- Lawn mowers need to have minor maintenance done. It was moved by Mary Zellner with support by Greg Barnett to authorize Dave Kucharczyk to purchase any supplies needed to do maintenance on the lawn mowers. Motion carried.

**Livestock Committee Meeting**

- Protégé sign up is scheduled for Tuesday, May 6 at 6:30 p.m.
- Livestock Committee was approached regarding a family needing to bring guinea pigs in on Monday for the Fair. This request has been reviewed and approved by the Rabbit Barn Superintendent. It was moved by George Salajan with support by Mary Zellner to allow the guinea pigs to be brought in on Monday for the 2008 Wayne County Fair. Motion carried.

**Organization and Membership Committee:**

The following people applied for membership:

- Nicole Busenbark
- Brandy Busenbark

It was moved by George Salajan with support by Leora Smith to accept the list of nominees. Motion carried.

**Other Committees:**

**Contract Committee:**

- The next Contract Committee meeting is scheduled for April 13 at 4:30 p.m.
- Jerry Knorpe’s lawsuit was thrown out of court on March 28. There was an arbitration clause in his contract so we are currently waiting to see if he requests arbitration.
- WCFA was recently informed that Jerry Knorpe will have to pay back some of the unemployment compensation he received while being laid off as the grounds manager because he entered the incorrect dates when filing for unemployment.
- The WCFA recently received a form from the IRS requesting information regarding Bob and Dorothy Cavin and their classification as contractors. It is still the position of the WCFA that Bob and Dorothy’s job responsibilities aligned with contractors and therefore the form will be filled out accordingly.
- We are looking for someone to organize and run the Flea Market this year. It was moved by George Salajan with support by Steve St. Pierre to authorize the Executive Board to negotiate a contract with a Flea Market chairman.
- Millie Pirlot submitted her resume for consideration as office help.

**Fair Book:**

- Fair Book is ready to go as soon as there is a president’s letter and a list of director’s, their telephone numbers, and dates of service.

**Fair Entry:**

- Current computers need more memory to run the upgraded fair entry software. There has been a quote for \$300 per computer submitted. Kim said she would solicit another quote for comparison. Michelle Smith will provide the current computer information along with the software requirements.

**Ribbons:**

Next meeting is scheduled for April 20 at 3:00 p.m.

**Volunteer Recognition:**

- It was moved by Paul Rabokiewitz with support by John Bizek to give a \$50 certificate to our lawyer Matt to thank him for all of the volunteer work he did on the Jerry Knorpe lawsuit. Motion carried.

**Adjournment:**

It was moved by Tom Busenbark with support by George Salajan to adjourn the meeting.

Accepted: \_\_\_\_\_

President: \_\_\_\_\_

Secretary: \_\_\_\_\_