

Wayne County Fair Association, Inc.
Board of Director's Meeting
January 3, 2008

President Frank Rochowiak called the January 3, 2008 meeting of the Wayne County Fair Association Board of Directors to order at 7:10 p.m. The Pledge of Allegiance was recited.

Tom Busenbark moved to accept the agenda with support by John Bizek. Motion carried.

Roll Call - Directors Present:

Greg Barnett, Melissa Barnett, John Bizek, Tom Busenbark, Lee Hiveley, Dave Kucharczyk, Norm McFall, Paula Mullins, Paul Robakiewicz, Frank Rochowiak, George Salajan, Kim Salajan, Leora Smith, Michelle Smith, Cindy St. Pierre, Steve St. Pierre, Cheryl Thoms, Diana Tubbs, Darlene Wagner, Mary Zellner

Directors Absent:

Norm McFall, Millie Pirlot (notified)

A quorum was present.

Members and guests present by documentation:

Kim Busenbark, George Winchel, Michelle Bazzell, Jennifer Cameron, Linda Willman, Laurie Rivetto, Sue Robakiewicz, Jeff Williams, Sarah Kucharczyk, Gunner Renier, Chantelle Sidun, Michelle Sidun, Jacquir Renier, Rosanne Mayville

People to be Heard:

None

Secretary's Report:

All board of directors received the December meeting minutes to review prior to the January meeting. It was moved by Mary Zellner with support by Tom Busenbark to dispense with the reading of the minutes. Motion carried. It was moved by Mary Zellner with support by Tom Busenbark to approve the December 2007 meeting minutes. Motion carried.

Treasurers' Report:

The treasurers' report was distributed. All paperwork has been submitted to the accountant and must be submitted to the State by January 15. It was moved by Tom Busenbark with support by Leora Smith to accept the treasurers' report. Motion carried.

Correspondence:

- A letter was received regarding the placement of awards in the Youth Building during the week of Fair. This issue will be addressed at the mandatory Superintendent meeting. Kim Salajan will contact this person to discuss the issue.

- A bill was received from Ralph Nodwell asking for payment of radios that were broken during the Spooktacular. It was moved by Tom Busenbark with support by Steve St. Pierre to pay for the radio repair. Motion carried.
- Belleville Strawberry Festival has sent a booth application for the 2008 Strawberry Festival. We have to respond by April 1.

President's Report

- We have applied for a permit for the new laundry room
- We are looking at purchasing a new furnace for the Abbott Building. It was moved by Leora Smith with support by Paul Robakiewicz to authorize \$375 for the purchase of a new furnace. Motion carried.
- We need to put new windows in the Dining Hall and add insulation to help conserve energy and reduce heating bills
- Wade has proposed holding a carnival the week of July 4. This will be a 5 day carnival and the Youth Fair (4H) can be held during a different week. Wade is requesting all of the space beyond the Hog Barn for 7 – 8 days prior to the Fair and is willing to be an additional \$1,000 for this space. The Fair Association will be allowed to do parking for an additional \$1,000. Wade is making the same offer of \$3,500 and will provide all security and entertainment. Wade also requests to deal only with the executive board and only their representatives talk to media. They would also like to use the name of the New Wayne County Fair. It was moved by Greg Barnett with support by Leora Smith to turn down the Wade Carnival offer. Motion carried. A Carnival Contract committee meeting will be held on Sunday, January 6 at 2:00 p.m.
- It was moved by John Bizek with support by Paul Robakiewicz to allow Melissa Barnett to set up a Youth Board for the Wayne County Fair Association. Motion carried.
- The mobile home has been fixed up and is ready to be rented. It was moved by Kim Salajan with support by Melissa Barnett to run advertisements in the local paper in order to rent the mobile home. Motion carried.
- The Ford Restorers contract has been signed for 2008 for \$3,000 per day. Ford Restorer's trailer has been on the grounds and nobody knew who it belonged to. We didn't have any record of the storage but they informed us they had made a deal with Jerry. They are now paying for year round storage for the trailer.
- Several dog shows are signing contracts to rent the Fairgrounds.
- We have been contacted by the Shriners and they are interested in partnering with us on several different fundraisers.

4H Report:

Laurie Rivetto presented the following report:

- 4H Newsletter is available
- 4H Membership is due January 31, 2008. If you cannot meet this deadline please let Laurie know
- Animal Disease workshops are being offered due to so many issues at Fairs this year. There are seven different locations where these workshops are

being held from 6:30 p.m. – 9:30 p.m. The workshop is free but you need to pre-register. See Laurie if you would like more information.

Manager's Report:

- Mary shared the list of events scheduled for the month of January. The Wild Game Dinner is scheduled for January 19.
- People are needed to cover the Dining Hall for a January 26 birthday dinner. Lee volunteered to cover 10:00 a.m. -2:00 p.m., St Pierre's will cover 2:00 p.m. – 7:00 p.m., and Michelle Bazzell will cover 7:00 p.m. – 12:00 a.m.

Standing Committees: *Standing Committees with reports are listed below.*

Advertising:

- No meeting last month due to inclement weather.
- Flyers and tickets for Ham dinner will be available Monday and taken to the Belleville Chamber of Commerce.
- Next meeting will be held on Sunday, January 6 at 1:00 p.m.
- It was moved by Tom Busenbark with support by George Salajan to obtain a liquor license for the Wild Game Dinner and Irish Dinner.
 - Upcoming dates:
 - Jan 19 – Wild Game dinner
 - Feb 9 – Ham dinner
 - March 15 – Irish Dinner
 - March 22 – Easter Breakfast 10am
 - April 19 – Spaghetti Dinner

Budget and Finance Committee:

- All 12 months have been reconciled and the paperwork submitted to the accountant.

Grounds and Improvements Committee:

- Beer cooler has been fixed.
- Ice maker is not working. We need to decide if it is worth investing in.

Livestock Committee Meeting

- The next Livestock Committee meeting will be held on Tuesday, January 8 at 7:00 p.m.

Organization and Membership Committee:

The following people applied for membership:

Joyce Gant (Relay for Life), Ed Smith, George Salajan III

It was moved by Mary Zellner with support by George Salajan to accept the list of nominees. Motion carried.

- We received an envelope with 24 membership applications with a check dated October 30. These applicants were not accepted into membership until the December meeting. The group approached Frank because they had sent in

their membership prior to the November meeting and would like to be recognized as new members as of the November meeting. Kim will look for the envelope the applications were sent in to verify the post mark and Jeff Williams will look for the receipt.

Other Committees:

Contract Committee:

- The next Contract Committee meeting is scheduled for Sunday, January 20 at 2:00 p.m.

Carnival Contract Committee:

- The next Carnival Contract Committee meeting is scheduled for January 6 at 2:00 p.m.

Equipment Committee:

- We are still having trouble with the Case tractor. The bucket was welded on for a temporary solution so we could move snow because during the first snow storm we had to hire someone to plow out the fairgrounds.

Fair Book:

- Almost all changes have been made to the Fair Book. Copies are available for barn superintendents. Changes need to be reviewed and approved by the February meeting. Any major changes need to be brought to Mary's attention.

Fair Entry:

- Waiting to close the premium books.

Community Arts:

- Silent auction letters are ready to be sent out.

Strategic Planning:

- Frank gave everybody an assignment to go home and put a plan together on what the Fair should look like in 5, 10, and 20 years. A goal setting meeting has been scheduled for Sunday, January 20 at 3:00 p.m.

Volunteer Recognition:

- Thank you to everyone who has been helping cover the Dining Hall
- Thank you to Tom Busenbark for plowing out the fairgrounds.

Miscellaneous Items:

- Our insurance agent has carried us for several years and ended up losing \$1,000 because he allowed us to make payments throughout the year. It was moved by Paul Robakiewicz with support by Dave Kucharcyk to repay Greg Zwecki for the \$1,000 he lost. Motion carried.
- Mary Zellner proposed creating a "Key Box" that contains all of the master keys for the Fairgrounds. It was moved by Kim Salajan with support by Tom

Busenbark to have Mary Zellner create a key box of all Fairground keys.
Motion carried.

- There is a safety deposit box registered to the Wayne County Fair Association that the Executive Board did not know about. Supposedly there is no key available and the only names on the card are from years ago. The Executive Board will be meeting Ted Neddo tomorrow at 4:00 p.m. at Chase Bank to have the box drilled. The box has been paid for by Fred Maxwell. It was moved by Michelle with support by Paula Mullins to pay for the drilling of the safety deposit box. Motion carried. It is noted that Paul Robakiewicz opposed the motion.
- It is important that we make sure we are providing enough light when the Dining Hall is rented. The light tower we own is not working and the other one is missing. The light tower we are currently using is Don Schulte's and he is willing to sell it to us for \$4,000 with \$1,000 down and installments over the next year. Most of the equipment for the parking lot lights is here and it would be cheaper to install the lights instead of buying the light tower. Greg will check into rental prices for light towers.
- Mary Zellner submitted a witness list to the attorney regarding the Jerry Knorpe lawsuit.
- Millie Pirlot would like feedback regarding the new newsletter. Also if you have anything to include in the newsletter please send it to Millie.
- A new website for the Wayne County Fair Association has been created. Mary is working on getting a credit card to bill the website fee to. The application for the credit card has been submitted and we should have a card in 7 – 10 days.

Adjournment:

It was moved by Mary Zellner with support by John Bizek to adjourn the meeting at 10:19 p.m.

Accepted: _____

President: _____

Secretary: _____