

Wayne County Fair Association, Inc.
Board of Director's Meeting
June 5, 2008

President Frank Rochowiak called the June 5, 2008 meeting of the Wayne County Fair Association Board of Directors to order at 7:10 p.m. The Pledge of Allegiance was recited.

It was moved by Tom Busenbark with support by George Salajan to accept the agenda. Motion carried.

Roll Call - Directors Present:

Greg Barnett, Melissa Barnett, John Bizek, Tom Busenbark, Lee Hiveley, Dave Kucharczyk, Paula Mullins, Millie Pirlot, Paul Robakiewicz, Frank Rochowiak, George Salajan, Kim Salajan, Michelle Smith, Cindy St. Pierre, Steve St. Pierre, Cheryl Toms

Directors Absent:

Leora Smith, Diane Tubbs (notified), Darlene Wagner (notified)

A quorum was present.

Members and guests present by documentation:

Laurie Rivetto, Linda Willman, Tonsia Anderson, Janice Baldwin, Tiffney Tripp, Marilyn Thomas, Michelle Bazzell, Jacquie Renier, Gary Vandawalker, Michelle Sidun, Rosanne Mayville, Rick Barnes, Sarah Kucharczyk, Kim Busenbark, Sue Robakiewicz, Dana Rudnicki, George Smith

People to be Heard:

- Tansia Anderson approached the Board of Directors regarding several issues with the Flea Market including being allowed to sell pop. It was moved by George Salajan with support by Tom Busenbark to put the decision regarding authorizing pop to be sold at the flea market on hold while we try to find someone to run the Track Shack. Motion carried. It is noted that Cindy St. Pierre, Millie Pirlot, Michelle Smith, and Cheryl Toms voted no on this motion.
- Janice Baldwin approached the Board of Directors regarding using her flea market space as a place for kids to play games. It was moved by Melissa Barnett with support from Michelle Smith to allow Janice Baldwin to use her flea market space for kid's games for this year only. Motion carried.
- The question was raised whether the Flea Market vendors could stay late when there are other events on the fairgrounds. It was moved by Millie Pirlot with support by Cindy St. Pierre to allow the flea market vendors to stay until 7:30p.m. if the vendors are all in agreement. Motion carried. It is noted that George Salajan, Steve St. Pierre, and Dave Kucharczyk voted no on this motion.
- It was moved by George Salajan with support by Paul Robakiewicz to officially put Mary Zellner in charge of the flea market. All requests must go through Mary and she will bring any issues or concerns back to the fairboard. Motion carried.

- Tiffney Tripp reminded everyone about the upcoming Swap Meet on June 21. Also she checked into launching rockets as discussed in last month's meeting and was informed that the fairgrounds is too close to Willow Run Airport. Tiffney is also working on a parade for fair but has been informed that we cannot use Belleville High School or Victory Park as a staging area and the parade cannot come over I-94.

Secretary's Report:

All board of directors received the May meeting minutes to review prior to the June meeting. It was moved by Mary Zellner with support by George Salajan to dispense with the reading of the minutes. Motion carried. It was moved by Tom Busenbark with support by Mary Zellner to approve the May 2008 meeting minutes. Motion carried.

Treasurers' Report:

The treasurers' report was distributed. It was moved by George Salajan with support by Paula Mullins to accept the treasurers' report. Motion carried.

Correspondence:

- An invoice was received from the Chamber of Commerce for the annual membership fee. It was moved by Melissa Barnett with support by Tom Busenbark to pay the Chamber of Commerce invoice.
- Linda Willman submitted her resignation as Health, Safety, and Security Committee Chairperson. It was moved by Mary Zellner with support from Tom Busenbark to accept Linda Willman's resignation. Motion carried
- A letter was received from the Michigan Department of Agriculture stating a case of pseudorabies had been identified in the state of Michigan. The Dept of Ag now requires all Fairs to either have a terminal swine show or conduct pseudorabies testing on all swine shown at the fair this year.

President's Report

- Relay for Life was a huge success and donated two landscaped areas on the fairgrounds. They have also stated they will compensate the fairgrounds for the water and electricity that was used during the event.
- Four light poles will be installed in the parking lot. DTE will be digging the holes.
- Concrete has been removed from the north end of the Beef Barn and new concrete will be poured.
- Cadillac Asphalt has volunteered to donate asphalt and rock in the parking lot. Need to find someone to prep the area and move the asphalt around. Anyone interested should submit bids to Frank. It was moved by Tom Busenbark with support by George Salajan to allow the Executive Board to hire the contractor based on the bids submitted. Motion carried.
- The track has been worked on and Sonny Hall has volunteered to split the bill with the fairgrounds. It was moved by Mary Zellner with support by Paula Mullins to pay \$210 for our share of the work on the track. Motion carried.
- Lamb Show will be held Saturday.
- Several local greenhouses have donated flowers for the grounds.

- Laundry Room is in service now with two washing machines and dryers.
- A camper has been hired to help with cutting grass, cutting weeds, and watering flowers.
- The Case tractor has been sent to Carleton Farm Supply to be repaired. It was moved by Mary Zellner with support from Tom Busenbark to cover the cost of fixing the tractor. Motion carried.
- Need to have a mechanic work on one of the lawnmowers. It was moved by Mary Zellner with support by Paula Mullins to cover the cost of the lawnmower repair. Motion carried.
- Flea market signs are being made by volunteers and Mary will be putting an ad in the paper.
- 30 flags have been order to decorate the fairgrounds. It was moved by Paula Mullins with support by George Salajan to pay for the flags. Motion carried.
- All incandescent lights throughout the fairgrounds are being replaced. It was moved by Mary Zellner with support by Paul Robakiewicz to pay for the light replacement. Motion carried.
- A water leak had to be repaired. It was moved by Mary Zellner with support by Paul Robakiewicz to pay the \$2,800 bill for repair of the water line and fixing the cement. Motion carried.
- It was moved by Tom Busenbark with support by Steve St. Pierre to look into redoing the waterlines. Motion carried.

4H Report:

- June 4H Newsletter is available
- Copies of the Pseudorabiles letter and press release are available
- The audit has been completed. Thanks to everyone for getting their paperwork submitted.

Manager's Report:

- Help is needed for opening and closing different events. Please contact Mary to sign up to help.
- Need help supervising the 34th District Court workers from 9:00a.m. – 1:30p.m. every Saturday and Sunday.
- A letter needs to be sent to the Risk Management company to give a report on the progress that has been made regarding the issues they have identified.

Standing Committees: *Standing Committees with reports are listed below.*

Advertising/Fund Raising:

- Advertisement Book Sponsorship forms are available and need to be submitted by July.
- Friends & Family Fairbook advertisements will be \$10 for 2 lines. Form is available on the website and should be submitted by the next meeting.

Equine Committee:

- Stall forms for fair are due by June 15

- It was moved by Kim Salajan with support by Tom Busenbark to move the fair entry date from July 1 to July 15. Motion carried.
- A \$30,000 donation will be given to the fair in increments of \$1,000 per month for the next 30 months. The donor will give an initial donation of \$12,000 and then start the \$1,000 donations in May 2009.
- The horse arena has been worked on but currently has too much sand. The contractor is scheduled to be on the grounds on Friday but we need a back up plan in case they are unavailable. It was moved by Paul Robakiewicz with support by Cindy St. Pierre to hire Thornsberry at \$50 an hour for 2 pieces of equipment and 2 operators if the original contractor does not show up. Motion carried. It is noted that Melissa Barnett abstained from voting on this motion

Health, Safety, and Security Committee:

- Next meeting will be June 22 at 1:00 p.m. to appoint a new chairperson.

Livestock Committee:

- It was moved by Mary Zellner with support by Tom Busenbark to change the Swine Show to a terminal sale due to the new pseudorabies information that was received from the Michigan Department of Ag. Motion carried.
- A Livestock Clinic will be held on Friday, June 20 at 6:30 p.m. at the Robakiewicz home. There will be a potluck dinner held after the clinic.

Main Gate and Parking Committee:

- There was much discussion regarding what to charge for the Sonny Hall track event during the Fair. It was moved by Millie Pirlot with support by Paul Robakiewicz to put snow fence around the track and charge \$10 for adults, \$7 for children 5 years old – 11, and babies 4 and under are free. Motion carried. It is noted that Tom Busenbark voted no on this motion.
- It was moved by George Salajan with support by Kim Salajan to ask Ed Zellner to organize volunteers to collect money for admission to the track event. Motion carried.
- For campsites during the week of fair, it was moved by Tom Busenbark with support by Melissa Barnett to leave the back campsites the same price but increase the front campsites by \$10 per week. Motion carried.

Organization and Membership Committee:

The following person applied for membership:

- Daniel Debord

It was moved by George Salajan with support by Michelle Smith to accept the nominee. Motion carried.

Other Committees:

Youth Building:

- The Dining Hall has been rented for the Saturday during fair so the Youth Building will need to be emptied of exhibits on Friday evening. It was

recommended the all youth be given notification and asked to sign and acknowledge that their exhibit must be removed between 6:00 p.m. – 8:00 p.m. on Friday.

Contract Committee:

- Three people have been hired as office help and will each work approximately 28 hours per week. The three new employees are Deb Spalding, Michelle Bazzell, and Theresa Tubbs. These employees will be responsible for checking campers in, answering telephones, cleaning bathrooms, and miscellaneous clerical duties. These employees will answer to the Executive Board.

Fair Book:

- Fair Book is ready to go.

Ribbons:

- All requests for ribbons and trophies must be submitted to Mary by June 13.

Adjournment:

It was moved by Kim Salajan with support by Paul Robakiewicz to adjourn the meeting at 10:16 p.m. Motion carried.

Accepted: _____

President: _____

Secretary: _____