

Wayne County Fair Association, Inc.
Board of Director's Meeting
October 2, 2008

President Frank Rochowiak called the October 2, 2008 meeting of the Wayne County Fair Association Board of Directors to order at 7:15 p.m. The Pledge of Allegiance was recited.

It was moved by Tom Busenbark with support by Mary Zellner to accept the agenda. Motion carried.

Roll Call - Directors Present:

Greg Barnett, Melissa Barnett, Tom Busenbark, Lee Hiveley, Dave Kucharczyk, Paula Mullins, Millie Pirlot, Paul Robakiewicz, Frank Rochowiak, George Salajan, Kim Salajan, Cindy St. Pierre, Steve St. Pierre, Leora Smith, Michelle Smith, Cheryl Thoms, Carole Vandawalker, Mary Zellner

Directors Absent:

John Bizek (notified), Diane Tubbs (notified), Darlene Wagner (notified)

A quorum was present.

Members and guests present by documentation:

Tiffney Tripp, Holly Sauers, Dave Sauers, Michele Monette, Ed Monette, Carla Gibson, Dana Rudnicki, Norm McFall, Michelle Sidun, Rosanne Mayville, Kim Foster, Chris Foster

Secretary's Report:

All board of directors received the September meeting minutes to review prior to the October meeting. It was moved by Tom Busenbark with support by Millie Pirlot to dispense with the reading of the minutes. Motion carried. It was moved by Tom Busenbark with support by Cheryl Toms to approve the September 2008 meeting minutes as corrected. Motion carried.

CORRECTIONS:

- IT WAS MOVED BY LEORA SMITH WITH SUPPORT BY GEORGE SALAJAN TO PURCHASE A CASE OF CEILING TILE. MOTION CARRIED.
- IT WAS MOVED BY TOM BUSENBARK WITH SUPPORT BY GEORGE SALAJAN TO HAVE A SWAP MEET ON APRIL 18, 2009 FROM 7:00 A.M. – 1:00 P.M. MOTION CARRIED.
- IT WAS MOVED BY GEORGE SALAJAN WITH SUPPORT FROM TOM BUSENBARK TO STOP PAYMENT ON THE CHECK THAT WAS MISPLACED BY RICK WHEELER. MOTION CARRIED.
- NOT ALL FAIR ENTRY PAPERWORK HAS BEEN TURNED IN.

Treasurers' Report:

- The treasurers' report was distributed. It was moved by Tom Busenbark with support by Melissa Barnett to accept the treasurers' report. Motion carried.
- A phone vote was taken to purchase a sink and table from the old Farmer Jacks through Liquid Assets for \$937.20. Motion carried.

- There will be a \$278.00 charge to include an advertisement for the Belleville Chamber of Commerce in the WCFA campground site map. It was moved by Tom Busenbark with support by George Salajan to include an ad on the site map for the WCFA Flea Market and not for the Belleville Chamber of Commerce. Motion carried.

Correspondence:

- There is a non-profit workshop for grants that will be held at the Detroit Greater Grace Temple on October 22 and October 23 for a \$30.00 registration fee per day. It was moved by Tom Busenbark with support by Paula Mullins to send Dave Sauers, Mary Zellner, Michelle Sidun, and Frank Rochowiak to these workshops. Motion carried.

President's Report

- Frank thanked everyone for their support and prayers during Trish's illness and passing.
- Frank would like to construct a memorial gazebo in memory of Trish. It was moved by Millie Pirlot with support by Paula Mullins to have a gazebo built through donations in memory of Trish Rochowiak. Motion carried.
- Much help is needed for Spooktacular. Opening weekend brought in over \$2,000.00. There are coupons available to be passed out. The large sign has been moved out to Belleville Road.
- Much help is needed to supervise the court workers on the weekend.
- October 11 will be fall clean up on the fairgrounds.
- Junior Block has donated a drag so work can be done on the north fence line to prepare for seeding.
- WCFA float will be in the Applefest parade on Saturday. The float will be leaving the fairgrounds around 10:00 a.m. and help is needed to walk in the parade and pass out coupons.

People to be Heard:

- Dave Sauers updated the Board on the research he is doing on year round camping and a Christmas hayride.
- Holly Sauers talked about getting something other than trophies for the Best of Show. All trophy recommendations for livestock should be addressed through the Livestock Committee.

Manager's Report:

- A list of events was reviewed. Need help for the Spooktacular and Corn Maze.
- Need to develop a list of rules for the Corn Maze.
- Need baked goods for the bake sale.

Standing Committees: *Standing Committees with reports are listed below.*

Advertising/Fund Raising:

- No fundraising dinners for November or December. First fundraising dinner will be the Wild Game dinner in January.

By-Laws Committee:

- Five By-Law changes were reviewed. It was moved by Michelle Smith with support by Millie Pirlot to submit the By-Law changes to the WCFA membership at the next annual meeting. Motion carried.

- It was brought to the Board's attention that a recommended By-Law change from the October 2006 WCFA meeting was not submitted to the WCFA membership. It was moved by George Salajan with support by Cindy St. Pierre to discuss this with the WCFA lawyer before submitting it to the membership. Motion carried. It is noted that Leora Smith voted no on this motion.

Grounds and Improvement:

- An estimate was received to install 4 light poles in the parking lot for approximately \$1,100 with additional charges for wire. It was moved by Tom Busenbark with support by Steve St. Pierre to table the installation of the parking lot light poles. Motion carried.
- Merchant Building roof needs to be fixed. Approximately \$30,000 to re-roof with shingles. Another roofer will be coming Monday to submit an estimate.
- An estimate was received for heaters in the bathrooms for approximately \$1,052.
- An estimate was received to build larger barn doors for Barn 1 for \$705.00 per door. It was moved by Melissa Barnett with support by Tom Busenbark to have R&D Remodeling build the larger barn doors for \$705.00 per door. Motion carried.
- As a reminder, all jobs should have a minimum of two, and preferably three estimates before being taken into consideration by the Board.

Livestock Committee:

- A special Livestock Committee meeting will be held on Sunday at 12:00 noon to discuss Fair Book changes.

Organization and Membership Committee:

- The Nominating Committee has contacted all association members who are eligible to run for office. The slate for next month is: Melissa Barnett, Michelle Bazzell, Tom Busenbark, Chris Foster, Sarah Kucharczyk, Paul Robakiewicz, Cindy St. Pierre, Elizabeth St. Pierre, Cheryl Toms, Tiffney Tripp, Carole Vandawalker, and Darlene Wagner. It was moved by Mary Zellner with support by George Salajan to accept the above mentioned slate. Motion carried.
- It was moved by Millie Pirlot with support by Paula Mullins to appoint Greg Barnett, Mary Zellner, and Dana Rudnicki to the voting Tally Committee.
- It was moved by Tom Busenbark with support by Paula Mullins to provide reimbursement for postage and office supplies necessary to mail the annual meeting notice and absentee ballots. Motion carried.

Other Committees:

Contracts:

- The WCFA Employee Handbook was reviewed. It was moved by Greg Barnett with support by Mary Zellner to approve the handbook with the discussed changes. Motion carried.
- The office is currently operating with one part time person. Mary and Ed Zellner are volunteering to cover the remaining time. Would like to keep part time office help through storage and possible the end of November. It was moved by Greg Barnett with support by Paula Mullins to extend the part time office coverage until the end of November or until no longer needed. Motion carried.

- Three applicants were interviewed for the ground's manager position. A meeting will be held on Sunday at 10:30 a.m. to select an applicant for the ground's manager position.

Fair Book:

- A list of recommendations from the Fair Book Committee was reviewed. It was moved by George Salajan with support by Millie Pirlot to accept the following recommendations:
 - Fair entry deadline is June 1, 2009. Late entries will pay \$1.00. No exceptions.
 - Hold Harmless agreement will be added to the entry form and must be signed by an adult/parent. Entry form must include a date filled out and a birth date of the participant.
 - Add a table of contents to the Fair Book.
 - The age deadline of youth need to be the same. Suggestion is January 1.
 - Future 4H youth for crafts will be 5 and under, 6 yrs – 8 yrs, 9 yrs – 11 yrs, 12 yrs – 14 yrs, 15 yrs – 16 yrs, and 17 yrs – over.
 - All craft projects should be judged and placed 1st through 6th place.
 - All animal divisions should be judged and placed 1st through 6th place with exception of equine due to the amount of entries in the equine classes.

Motion carried. It is noted that Michelle Smith, Greg Barnett, Kim Salajan, and Paula Mullins voted no on this motion and Melissa Barnett abstained.

Fair Entry:

- Waiting for the rest of the non-premium judging sheets from Equine. Melissa will provide these within the week. Michelle Smith will close the books and submit all paperwork one week after receiving these sheets.
- It was moved by Kim Salajan with support by Paula Mullins to purchase fair entry supplies such as checks and tags from Martek in order to receive their discount. Motion carried.

Community Arts Building:

- Thank you for putting up the door in the Community Arts Building.

Volunteer Recognition:

- Thank you to Lee Hively for all of the help he has given.
- Thank you to everyone who helped out with Spooktacular and the Corn Maze.

Next Meeting:

- The next Board meeting will be Thursday, December 4, 2008.

Adjournment:

It was moved by George Salajan with support by Cindy St. Pierre to adjourn the meeting at 10:20 p.m. Motion carried.

Accepted: _____

President: _____

Secretary: _____