

Wayne County Fair Association, Inc.
Board of Director's Meeting
September 4, 2008

President Frank Rochowiak called the September 4, 2008 meeting of the Wayne County Fair Association Board of Directors to order at 7:10 p.m. The Pledge of Allegiance was recited.

It was moved by Tom Busenbark with support by George Salajan to accept the agenda. Motion carried.

Roll Call - Directors Present:

Greg Barnett, Melissa Barnett, Tom Busenbark, Lee Hiveley, Dave Kucharczyk, Paula Mullins, Millie Pirlot, Paul Robakiewicz, Frank Rochowiak, George Salajan, Cindy St. Pierre, Steve St. Pierre, Leora Smith, Michelle Smith, Cheryl Thoms, Carole Vandawalker, Mary Zellner

Directors Absent:

John Bizek (notified), Kim Salajan (notified), Diane Tubbs (notified), Darlene Wagner (notified)

A quorum was present.

Members and guests present by documentation:

Roxanne Mayville, Michelle Sidun, Jacquie Renier, Anthony Lubkia, Tiffney Tripp, Michele Monette, Ed Monette, Marilyn Thomas, Dave Sauers, Diana Farris

Secretary's Report:

All board of directors received the August meeting minutes to review prior to the September meeting. It was moved by Mary Zellner with support by George Salajan to dispense with the reading of the minutes. Motion carried. It was moved by Mary Zellner with support by George Salajan to approve the August 2008 meeting minutes as corrected. Motion carried.

CORRECTIONS:

KIM CLAPP'S ACCEPTANCE INTO MEMBERSHIP IS JULY 2008.

Treasurers' Report:

- The treasurers' report was distributed. It was moved by Tom Busenbark with support by George Salajan to accept the treasurers' report. Motion carried.
- A check was issued to Rick Wheeler for help at the beer tent during the 2008 fair but the check has been misplaced. Mary has verified that the check has never been cashed. Mary will be putting a stop payment on the check and reissue a new check to Rick Wheeler.

Correspondence:

- Letter from Trailer Life asking to renew our advertisement. Book only advertisement is \$1,780. Online advertisement is an additional \$765. It was moved by Greg Barnett with support by Leora Smith to purchase the book and online internet advertisement from Trailer Life for \$2,545 and to update the book advertisement with the correct camping prices. Motion carried.

President's Report

- Parking lot has been asphalted. Cadillac Asphalt donated 17 loads of material.
- Grass seed was purchased to seed the area around the horse arena and track.
- Thank you for the flowers that were sent while Frank was in the hospital.
- Need help this weekend to supervise the court workers both Saturday and Sunday from 9:00 a.m. – 1:00 p.m.
- State flags have been ordered to line the driveway.
- Walmart is willing to install a new gate and fence for the rear entrance off McBride. Walmart is also asking us to maintain this walk way year round. The issue of liability for the walk way has been turned over to the fair lawyer. We are also going to request Walmart install a security light for the area.
- Frank found old prints of the sewer lines and turned them over to Don Schulte and requested an estimate for putting in sewer lines for the campsites.
- Detroit Edison was on the fairgrounds and feels we can add 50 amp service by bringing in a new pole and that a transformer is not needed. Currently waiting for an estimate for the new pole and additional wire that will be needed to create campsites with 50 amp service.
- Dave Sauers is currently working on a stage/entertainment center that would allow us to have concerts. Dave is gathering estimates for this project.
- Frank passed out flyers for the Fall Harvest project. Last year this project grossed about \$3,000. This year's dates are October 14, 15, 16, 21, and 22. Need to get the information out to all local schools.
- A \$500 Farm Bureau grant application was submitted to help cover the cost of the Fall Harvest project.
- Bleachers need to be updated as part of the recommendation from the Risk Management group. Need volunteers to help with this project.
- Talked to Detroit Edison about helping install the light poles.
- There are holes in the driveway that needs to be patched. Dave Kucharczyk volunteered to fix the holes.

People to be Heard:

- Tiffney Tripp notified the Board that the next Swap Meet is planned for April 18 from 7:00 a.m. – 1:00 p.m.
- Tiffney Tripp and Holly Sauers would like to donate trophies to the Livestock Protégé program. This needs to be taken to the Livestock Committee.
- Tiffney Tripp would like to start Bullfrog Jumping at next year's fair. No decision was made on this.

Manager's Report:

- A list of events was reviewed.

Standing Committees: *Standing Committees with reports are listed below.*

Advertising/Fund Raising:

- Fire Department has requested a plan for the Cozad Building during Spooktacular.
- Spooktacular will be setting up this Saturday and much help is needed.
- Frank will be making arrangements to get the Spooktacular sign on the corner of Belleville Road.

- Need to build a float for the Romulus Parade of Lights (September 19) and Huron Applefest (October 4). The floats will be worked on September 14 and much help is needed.

By-Laws Committee:

- A By-Laws Committee meeting will be held on September 14 at 1:00 p.m.

Equine Committee:

- Received a check for \$6,500 from the Van Buren Civic Fund to replace money borrowed from the Fair Board for the horse arena fencing.

Grounds and Improvement:

- Weeds around the fence have been sprayed.

Health, Safety, and Security Committee:

- Incident reports were requested each time an ambulance was on the fair grounds during fair but no reports were received. It is important to document these incidents so we can submit a summary to the insurance company.
- Need to have radios on the fairgrounds to help communicate issues.
- Superintendent's need to be responsible for reporting safety issues to the Livestock and Equine chairperson.
- Need to identify a Health, Safety, and Security committee chairperson.

Livestock Committee:

- It was moved by George Salajan with support by Dave Kucharczyk to have Sarah Kucharczyk the Livestock Gold Ribbon chairperson. Motion carried. It is noted that Michelle Smith, Leora Smith, and Cheryl Thoms voted no and Millie Pirlot abstained.
- No Livestock Committee meetings will be held for the month of October or November.
- Sarah Kucharczyk is resigning as superintendent of the Poultry and Rabbit barn.

Organization and Membership Committee:

Candidate Committee will consist of Kim Salajan as the chairperson, Mary Zellner, and Greg Barnett.

Other Committees:

Contracts:

- Office personnel hours have been reduced and these employees will be let go either October 31 or when storage is taken in.
- Michelle Bazzell has been terminated.
- Executive Board met with Rick Barnes regarding the application he submitted for the grounds managers position. The Board of Directors will meet with Rick Barnes and interview him on October 2 at 6:00 p.m. prior to the fair board meeting.

Equipment:

- Tractor sent out to be repaired again due to the fuel filter being plugged.
- It was moved by Tom Busenbark with support by Leora Smith to purchase a new refrigerator for no more than \$2,000. Motion carried.

- It was moved by George Salajan with support by Melissa Barnett to purchase a small copier for up to \$500. Motion carried.
- It was moved by Greg Barnett with support by Cheryl Thoms to purchase office supplies and colored paper. Motion carried.

Fair Book:

- Fair Book meeting scheduled for September 13 at 7:00 p.m.
- It was moved by Mary Zellner with support by Greg Barnett to have the 2009 fair dates set for July 27, 2009 – August 1, 2009. Motion carried. It is noted that Leora Smith and Cheryl Thoms voted no.

Fair Entry:

- Waiting for the rest of the judging sheets from Equine.
- All remaining paperwork has been turned into Mary Zellner.
- Fair entry forms next year need to be submitted by June 1.

Strategic Planning:

- We will be hosting the Zone 2 Fair Meeting and dinner on October 27. We have also agreed to take them on a haunted hayride. Everyone is encouraged to attend and help out with the dinner. Leora Smith offered to set up the menu and organize the dinner.

Volunteer Recognition:

- Thank you to Lee Hively for all of the help he has given.

Ribbons:

- All ribbons have been inventoried so please do not touch the ribbons.
- Needed to order additional trophies and ribbons for fair. It was moved by Paula Mullins with support by Greg Barnett to pay the bill for the additional trophies and ribbons. Motion carried.

Next Meeting:

- The next Board meeting will be Thursday, October 2.

Adjournment:

It was moved by Mary Zellner with support by Tom Busenbark to adjourn the meeting at 10:55 p.m. Motion carried.

Accepted: _____

President: _____

Secretary: _____